

Our Lady of Mount Carmel School Council
Meeting Minutes
Nov 24, 6:30pm at School and Online

Minutes

1. Attendance

Katrina , Sabrina, Samra, Jennifer G, Jess C, Fabiola, Diane, Rebecca, Jocelyn

2. Call to Order

2.1 We acknowledge that we are on Treaty 6 territory, a traditional meeting grounds, gathering place, and traveling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries

2.2 Opening Prayer

2.3 Welcome and Introductions in person and online

3. Review and Approve this Agenda - Motioned by: Jennifer G

4. Approval of [AGM DRAFT MINUTES](#) - Motioned by: Jess C

5. Review of Action Items

5.1 Welcome volunteer board Chair: Katrina Vice Chair: Jocelyn, Secretary: Sabrina, Director of Communications: Jocelyn

6. Principal's Report

- Budget update - looking good. Division allocation from our general fund (every child that registers gets an amount from the Government and the Division). Operating expenses are used to run the school. School revenue looks high because of Academy Fees
- Reading Groups - Ms. Craft is our reading leader. She's guided by a speech pathologist. They've got a full schedule with the kids and they are consistently working with children all day long. Goal: to exit the kids out of the groups by working with them consistently.
- Mental health survey has been postponed due to the labor disruption.
- Basilica Mass was supposed to be on Dec 10, but we're moving it to an Easter Mass on April 10. 4 STEM schools will be in attendance.
- Christmas Hamper Drive is happening- every food item kids bring in will be entered into a raffle. Leadership is going around the classrooms to collect the items. Our first priority is to help OLMC families. Leftover donations will go to St. Vincent De Paul.
- Choir is going to be performing the National Anthem at the Oil Kings game on Feb. 14. And we will be doing a fundraiser for the school - tickets will be \$25. Keep an eye on social media.
- Demo of Learning and the Christmas Concert will take place on Dec 3. Each class performs individually - K starts at 5:30, followed by the remaining classes - schedule provided in advance. Demo of Learning will take place in the classrooms while kids are singing. SC will set up some Christmas festivities in the Library/STEM Lab. There'll be a contest to win a TV with foodbank donations during the event.
- University of Alberta Nutrition students have come in to do their practicum for 3 weeks.

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- Shadow Days will start in January and it will be afternoons only on specific days. Please share on social media when you see the posts.
- Skiing - December 8 and January 20. It's broken up in Power School, you will have to pay for the individual days twice.
- OLMC Classic on December 18 at George S. Hughes. We will be collecting new toys for the RMHC.
- 2 Chrome Book carts have been purchased and now there is a 1:1 in each classroom. 10 more will be ordered to have as a backup for the ones that are having battery issues.
- Matific and Discovery Education licenses have been purchased and kids are able to access from home.
- School Asks: Rug for indoor STEM Lab, \$200 classroom discretionary fund, Birch Bay Grade 6 Retreat Subsidizing bus costs (grade 6 families will set up a few fundraisers) Easter Mass at the Basilica bus costs.

Important Dates: Family dance will be on Thursday, Feb 5, 2026 from 5-7pm. Book Fair will take place during the same week.

7. New Business

7.1 Chair Report

-COSC Evening with the board and trustees was great

-ASCA Request for Membership online, to be covered by ECSD. Complete

7.2 ASCE Grant Ideas -

7.3 Family Activity in STEM lab for December 3 and cookies

8. Next Meetings: January 13, March 10, April 21, May 12

(Note the following LSL dates: Oct 21, Nov 25, Jan 21, March 3, April 14, March 6

9. Adjournment 7:25PM

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Our Lady of Mount Carmel School Fundraising Society Meeting Minutes

1. Approval of this Agenda - Motioned by: Jennifer G

2. Approval of [AGM DRAFT MINUTES](#) - Motioned by: Sabrina

3. Presentation of bank account totals

Casino Chequings: 4,347.53

Casino Savings: 74,988.58

General: 12,561.57

Amount received from 2025 Casino: \$80, 458

4. Welcome new of School Fundraising Executive President - Katrina, Vice President - Jennifer G acclaimed, Secretary - Sabrina, Treasurer - Jess, Casino Coordinator- Fabiola

4.1 Handover of documents from old to new treasurer & Signing Authority

5. Review School Asks

- licenses \$4425 matific, \$350 SORA and Discovery Mystery Science (all categories) \$3124
 - Wall of crosses, 4 panes of glass Artist in Residence “stained glass” project \$10,500
 - Classroom discretionary fund - 12 classes \$200/year.
 - Buses subsidized for Birch Bay and Basilica Mass
- Asks approved.

6. Fundraising

5.1 Replace front row contest - look into this for the family dance

5.2 Christmas Market Plan - wrapping station will be in the Sensory Room. Monday and Tuesday Dec 15 & 16. Request for volunteers and donations will be sent on Friday.

7. Insurance - need to Purchase Directors and Officers Insurance, there is a common company the district now uses making it more simple to apply and maintain. Casino fund account.

8. Next Meetings: January 13, March 10, April 21, May 12

(Not the following LSL dates: Oct 21, Nov 25, Jan 21, March 3, April 14, March 6)

9. Adjournment 7:45

Appendix 1: School Fundraising Society Budget

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Gaming Account

Insurance	\$750 annually
School Resources and Fieldtrips	As much as we earn from gaming split over 2 years

General Account

Terry Fox & Sports day Popsicles/Icecream	\$80
Grade 6 Farewell	\$100
Staff Appreciation (Souper Teachers and June)	\$1000
Free Hot Dog lunches (Sept/June)	\$1000
Welcome BBQ	\$950
Sacramental Gifts	\$100
Incidentals	\$100